

ICAR-CENTRAL INSTITUTE FOR RESEARCH ON COTTON TECHNOLOGY
(Indian Council of Agricultural Research)
Adewala Road, Matunga, Mumbai 400 019.

F. No. I/27/Admn.I/JRAO/2017-18 /701

Date: 27 JUL 2018

To,

All the Audit and Accounts Departments and Services under Government of India.

Sub: Filling-up of one unreserved post of Junior Accounts Officer on permanent absorption basis at ICAR-CIRCOT, Mumbai – regarding.

It is proposed to fill one vacant Un-reserved post of Junior Accounts Officer in the Pay Band Rs.9300-34800 + Grade Pay of Rs.4200/- (Level 6 of the Pay Matrix of 7th CPC) by permanent absorption of eligible and willing SAS passed personnel in the Pay Band-2, Rs.9300-34800 + Grade Pay of Rs.4200/- from organized Audit and Accounts Departments and Services at ICAR-CIRCOT, Mumbai.

1	Name of the Post	: Junior Accounts Officer
2	Pay Band & Grade Pay	: PB-2 : Rs.9300-34800 + Grade Pay of Rs.4200/-
3	Eligibility	: By permanent absorption of eligible and willing SAS passed personnel in the Pay Band-2, Rs.9300-34800 + Grade Pay of Rs.4200/- from organized Audit and Accounts Departments and Services.

It is requested that the vacancy may kindly be circulated among the eligible and desirous candidates, if any working at your Institute/ Establishment. Application of the eligible persons addressed to the Director, ICAR-CIRCOT, Mumbai may kindly be forwarded to this Institute in the Proforma appended alongwith their complete APAR dossiers for the preceding five (5) years so as to reach this Institute on or before 20th August, 2018.

Application of only such candidates who can be relieved immediately in the event of his/her selection may be forwarded. While forwarding the application, it may also be certified that no disciplinary and vigilance case is pending or being contemplated against the official concerned.

Incomplete Application(s) or those received after the prescribed date will not be considered.

Yours faithfully,

(Sunil Kumar)

Sr. Administrative Officer

Encl.: Application

Copy to:

1. The Deputy Secretary (Admn.), ICAR, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110 001.
2. The Deputy Secretary (Engg.), ICAR, KAB-I, Pusa, New Delhi - 110 012.
3. Sr. Admn. Officer and PS to Director for information.
4. Audit and Accounts Departments and Services in Central Government.
5. In-charge, AKMU Cell, (it is requested to upload on ICAR-CIRCOT, website.)
6. Notice Board/Guard File

**ICAR-CENTRAL INSTITUTE FOR RESEARCH ON COTTON TECHNOLOGY
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Adenwala Road, Matunga, Mumbai 400 019.**

APPLICATION FOR THE POST OF JUNIOR ACCOUNTS OFFICER

1	Name of the candidate (in block letters)	:	
2	Name of the Institute/Deptt where serving	:	
3	Date of Birth	:	
4	Present post held on regular basis date of appointment	:	
5	Educational and other qualification	:	
6	Brief particulars of the service including the present post	:	

Post held	Pay Band and Grade Pay	Period		Office	Nature of duties
		From	To		

7	Year in which SAS passed/ examination qualified (A copy of the Marks list issued to be enclosed)	:	
8	Whether Temporary/Permanent	:	
9	Whether belongs to SC/ST/OBC/PH/Ex-Servicemen	:	
10	Any other information particulars relevant to the service of the employee.	:	

DECLARATION

I _____ do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

SIGNATURE OF THE CANDIDATE

CERTIFICATE TO BE FURNISHED BY THE HEAD OF DEPARTMENT/OFFICE

Certified that the information furnished by the candidate have been verified from the office / service records and found correct.

SIGNATURE WITH SEAL

Date:

Place: