ANNEXURE -VI

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

CHECKLIST FOR SUBMISSION OF FINAL RESEARCH PROJECT REPORT (RPP-III)

(For Guidelines Refer ANNEXURE – XI (F))

1. Institute Project Code
2. Investigators as approved in RPP-I, If any change attach IRC proceedings:

Principal Investigator	CC-PI	Co-PI

3. Any change in objectives and activities Yes/No
   (If yes, attach IRC proceedings)

4.	Date of Start & Date of Completion (Actual). If any extension granted enclose IRC proceedings		Yes	No
5.	Whether all objectives met		Yes	No
6.	All activities completed		Yes	No
7.	Salient achievements/major recommendations included		Yes	No
8.	Annual Progress Reports (RPP-II) submitted	1st Year	Yes	No
		2nd Year	Yes	No
		3rd Year	Yes	No
		nth year	Yes	No
9.	Reprint of each of publication attached		Yes	No
10.	Action for further pursuit of obtained results indicated		Yes	No
11.	Report presented in Divisional seminar (enclose proceedings & action taken report)		Yes	No
12.	Report presented in Institute seminar (enclose proceedings & action taken report)		Yes	No
13.	IRC number in which the project was adopted		IRC No:	
14.	Any other Information			

15. Signature:

Project Leader Co-PI Co-PI… Co-PI....

HOD/PD/I/c.

ANNEXURE - VII

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

FINAL RESEARCH PROJECT REPORT (RPP- III)

(For Guidelines Refer ANNEXURE – XI(G))

PROJECT REPORT (RPP- III)

1. Institute Project Code

2. Project Title

3. Key Words

4. (a) Name of the Lead Institute

(b) Name of Division/ Regional Center/ Section

5. (a) Name of the Collaborating Institute(s)

(b) Name of Division/ Regional Center/ Section of Collaborating Institute(s)

6. Project Team(Name(s) and designation of PI, CC-PI and all project Co-PIs, with time spent)

S. No.	Name, designation and institute	Status in the project (PI/CC-PI/ Co-PI)	Time spent (%)	Work components assigned to individual scientist

7. Priority Area

8. Project Duration: Date of Start - Date of Completion –

9. a. Objectives

b. Practical utility

10. Final Report on the Project (materials and methods used, results and discussion, objective wise achievements and conclusions)

11. Financial Implications (₹ in Lakhs)

11.1 Expenditure on

(a) Manpower

(b) Research/Recurring Contingencies

(c) Non-Recurring Cost (Including cost of equipment)

(d) Any Other Expenditure Incurred

11.2 Total Expenditure

12. Cumulative Output

a. Special attainments/innovations
b. List of Publications (one copy each to be submitted if not already submitted)
    i. Research papers
    ii. Reports/Manuals
    iii. Working and Concept Papers
    iv. Popular articles
    v. Books/Book Chapters
    vi. Extension Bulletins
c. Intellectual Property Generation
   (Patents - filed/obtained; Copyrights- filed/obtained; Designs- filed/obtained; Registration details of variety/germplasm/accession if any)
d. Presentation in Workshop/Seminars/Symposia/Conferences
   (relevant to the project in which scientists have participated)
e. Details of technology developed
   (Crop-based; Animal-based, including vaccines; Biological – biofertilizer, biopesticide, etc; IT based – database, software; Any other – please specify)
f. Trainings/demonstrations organized
g. Training received
h. Any other relevant information

13. (a) Extent of achievement of objectives and outputs earmarked as per RPP-I

Objective wise	Activity	Envisaged output of monitorable target(s)	Output achieved	Extent of Achievement (%)
1.	1.			
	.			
2.				

(b) Reasons of shortfall, if any

14. Efforts made for commercialization/technology transfer

15. (a) How the output is proposed to be utilized?

(b) How it will help in knowledge creation?

16. Expected benefits and economic impact(if any)

17. Specify whether the project requires submission of RPP-IV for up scaling of research output.

18. Future line of research work/other identifiable problems

19. Details on the research data (registers and records) generated out of the project deposited with the institute for future use

20. Signature of PI, CC-PI(s), all Co-PIs

21. Signature of Head of Division

22. Observations of PME Cell based on Evaluation of Research Project after Completion

23. Signature (with comments if any along with rating of the project in the scale of 1 to 10 on the overall quality of the work) of JD (R)/ Director

ANNEXURE - VIII

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

(For Guidelines Refer ANNEXURE – XI(H))

PROFORMA FOR RESEARCH PERFORMANCE EVALUATION OF INDIVIDUAL SCIENTIST

1. Institute Project Code *

2. Evaluation by PI on the contribution of the team in the project including self

S. No.	Name	Status in the project (PI/CC-PI/Co-PI)	*Rating in the scale of 1 to 10
			☐

3. Signature of PI

* Individual scientists participating in the project would be assessed for their performance through an appraisal system in a scale of 1 to 10 for each of the following attributes:

S. No.	Criteria	Marks
1.	Percentage of the assigned activity completed	**40**
2.	Quality of the completed activity	**10**
3.	Authenticity/reliability of the data generated	**10**
4.	Enthusiasm and sincerity to work	**10**
5.	Inferences made	**10**
6.	Collaboration and cooperation demonstrated in performing the task at hand	**10**
7.	Amenability to scientific/academic/laboratory discipline	**10**
	Total Score	**100**

ANNEXURE - IX

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

(For Guidelines Refer ANNEXURE – XI(I))

PROFORMA FOR EVALUATION OF A RESEARCH PROJECT AFTER COMPLETION BY PI

1. Institute Project Code

2. Evaluation research project after completion by PI

S. No.	Criteria	Methodology	Marks (output)	Self Evaluation by PI
1.	Achievements Against approved and stipulated outputs under project	**Qualitative and quantitative assessment of objectives and stipulated outputs under the project will be carried out** a) Activity Input /Projected Output/ Output Achieved b) Extent to which standard design methodology, experimental designs, test procedures, analytical methods followed c) Does the data justify the conclusions? d) Innovativeness and creating of new knowledge e) Additional outputs over those stipulated under the project f) Creation of linkages for commercialization of technology developed under the project g) Is scientific input commensurate to output (manpower, financial input and time duration)?	**75** 35 10 05 10 05 05 05	
2.	Publication/ awards	Assessment will be done in respect of: Research papers; Reports/Manuals; Working and Concept Papers; Books/Book Chapters/Bulletins. Quality of publication (s) and Awards /Scientific recognitions received	**10**	
3.	Additional facilities created	Facilities created in terms of laboratory. Research set-up, instrumentation, software, hardware etc. during the project.	**05**	
4.	Human Resource Development (Scientific and Technical)	Scientist trained in different areas	**05**	
5.	Revenue generated under the project/ avenues created for revenue generation	Resources and revenues generated	**05**	
6.	Product/ Process/Techn	Details to be provided on a) Product	**10**	

<table>
<tr><td></td><td>ology/ IPR/New Models/ Methods/Databases/ / Concept/ Tools/Technique /commercial value of the technology developed</td><td>b) Process
c) Technology
d) IPR
e) Registration of the varieties
f) New Models
g) Methods
h) Tools
i) Databases
j) Concepts
k) Techniques</td><td></td><td></td></tr>
<tr><td>7.</td><td>Quality of available documents of the project duly authenticated</td><td>Research Project Files, Data, Reports etc.</td><td>05</td><td></td></tr>
<tr><td colspan="3">Total Marks</td><td>115</td><td></td></tr>
<tr><td>8.</td><td>Timelines of execution of the project</td><td><table><tr><td>Marks will be deducted if extension sought over the approved project duration beyond recorded and officially granted extension with recorded reasons</td><td>Marks to be deducted</td></tr><tr><td>Up to 5%</td><td>01</td></tr><tr><td>Up to 10%</td><td>02</td></tr><tr><td>Up to 30 %</td><td>03</td></tr><tr><td>Beyond 30 %</td><td>05</td></tr></table></td><td></td><td></td></tr>
<tr><td colspan="3">Net Score: Score obtained to be counted out of 100 to compensate for activities not relevant to the project</td><td>100</td><td></td></tr>
</table>

3. Signature of PI